

BID SOLICITATION NOTICE

TO RECEIVE A BID PACKAGE, BIDDERS MAY EITHER DOWNLOAD THE REQUEST FOR BID ("RFB") FROM THE AUTHORITY'S WEBSITE AT <http://www.state.nj.us/turnpike/purchasing.html> OR REQUEST A BID BY COMPLETING THIS FORM AND FAXING IT TO THE NUMBER STATED BELOW. FOR RECORD KEEPING PURPOSES, THE AUTHORITY REQUESTS THAT THE BIDDER COMPLETE THIS FORM AND RETURN IT TO THE PROCUREMENT AND MATERIALS MANAGEMENT DEPARTMENT, EVEN WHEN A BIDDER IS DOWNLOADING THE RFB. THIS IS THE ONLY NOTICE OF BIDDING FOR THE FOLLOWING GOODS.

THE NEW JERSEY TURNPIKE AUTHORITY PROCUREMENT AND MATERIALS MANAGEMENT DEPARTMENT

New Jersey Turnpike Administrative Offices
P.O. Box 5042
581 Main Street
Woodbridge, New Jersey 07095-5042
Tel. - 732-750-5300 Ext. 8640 Fax - 732-750-5399

MANDATORY SITE INSPECTION: SEE PAGE 13

TITLE: **DOCK SCISSOR LIFTS**

BID NO: **RM-121016**

DUE DATE: **03-15-16**

TIME: **11:00 AM**

SUBMIT BIDS BEFORE THE DUE DATE AND TIME STATED ABOVE TO THE ABOVE ADDRESS

BIDDER INFORMATION (PLEASE PRINT)

NAME OF BIDDING ENTITY

ADDRESS

CITY, STATE AND ZIP CODE

E-MAIL ADDRESS

REPRESENTATIVE TO CONTACT-NAME & TITLE

TELEPHONE NO.

FEDERAL TAX I.D. NO. or TAXPAYER I.D. NO.

FAX NO

☐ **WE HAVE DOWNLOADED THE BID FROM THE AUTHORITY WEBSITE**

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FAX NO

BUSINESS CORPORATION PARTNERSHIP INDIVIDUAL

OTHER (SPECIFY) _____

SECTION I

A. INTRODUCTION

The New Jersey Turnpike Authority (the “Authority”) was created by an act of the New Jersey Legislature in 1948, known as the New Jersey Turnpike Authority Act (as amended and supplemented, “Act”). The Act authorizes the Authority to construct, maintain, repair, and operate the New Jersey Turnpike, to collect tolls, and to issue Turnpike Revenue Bonds or Notes, subject to the approval of the Governor, payable from tolls and other revenues of the Authority. On May 27, 2003, the Act was amended to empower the Turnpike to assume all powers, rights, obligations and duties of the New Jersey Highway Authority (the “Highway Authority”), which owned and operated the Garden State Parkway and PNC Bank Arts Center. On July 9, 2003, the Authority assumed all powers, rights, obligations and duties of the Highway Authority. The Authority currently operates both the Garden State Parkway (“GSP”) and the New Jersey Turnpike (“Turnpike”) (both roads are collectively referred to herein as the (“Roadways”).

The Authority is governed by an eight member Board of Commissioners (“Board”). The Governor of New Jersey appoints each of its members and has the statutory authority to overturn an action of the Board by vetoing any Board action within 10 days of receiving the minutes of the meeting. The Board authorizes awards of all public contracts over \$35,000, except in cases where it has delegated authority to the Executive Director.

This bid solicitation is being conducted pursuant to the Authority’s enabling statute as found in N.J.S.A. 27.23-6.1 and Executive Order number 37 (Corzine 2006) and the regulations and policies of the Authority with regard to public bid procurement.

B. BIDDER GUIDELINES/CHECKLIST

BIDS THAT FAIL TO CONFORM TO THE FOLLOWING REQUIREMENTS MAY BE REJECTED:

1. The Request of Bid ("RFB"), including specifications and related bid documents ("Bids") must be received at or before the due date and time stated on the cover page at the following place: New Jersey Turnpike Authority, Administration Building, 581 Main Street, Woodbridge, New Jersey 07095. Late Bids will be returned unopened. Telephone or facsimile Bids will not be accepted.
2. **The entity submitting a Bid ("Bidder") must provide one original and one copy of the Bid.** The Bid must include all price information. Bid prices shall include delivery of all items F.O.B. destination or as otherwise provided. Price quotes must be firm through issuance of contract.
3. All Bid prices must be typed or written in ink. Quote the specified unit of measure. If bidding an alternate, provide detailed specifications.
4. All corrections, white-outs, erasures, re-striking of type, or other forms of alteration or the appearance of alteration, to unit and/or total prices must be initialed in ink by the Bidder.
5. The Bidder must attend the mandatory site inspection at the following date(s) and time(s) if applicable:
6. If checked this RFB requires the following mandatory document(s) or the Bid **will** be rejected:
 - (a) Bid Bond or Cashier's Check for 10% of the amount Bid or a Letter of Surety ☒
 - (b) Stockholder/Partnership Disclosure Statement ☒
7. See the Authority's Instruction to Bidders for a complete list of the Authority's standard contract Terms and Conditions, as well as required forms that must be included with the Bid (**SEE ATTACHED**).

The following checked documents are required for this Bid. Failure to submit the required forms may result in the rejection of the Bid.

- (a) State of New Jersey Division of Revenue Business Registration Certificate ☒
 - (b) Certification of Registration with the Secretary of State (only if non-NJ corporation) ☒
 - (c) Acknowledgement of requirement for Disclosure of Political Contributions (ELEC) ☒
 - (d) Public Works Contractor Registration Certificate(s) (if applicable) ☐
 - (e) Affirmative Action Information Sheet with Certificate or Form AA302 ☒
 - (f) Signed Mandatory Equal Employment Opportunity Language ☒
 - (g) SBE/WBE/MBE Certificates and Form ☒
 - (h) Vendor Disclosure Form (EO129-Location of Services) ☒
 - (i) Notice of Set-Off for State Tax (P.L. 1999, c 159) ☒
 - (j) Automobile Insurance Liability Waiver ☒
 - (k) Insurance Certificate ☒
 - (l) Disclosure of Investment Activities in Iran ☒
8. 3-Year Open End Purchasing Option ☒
 9. Bidder must sign Bid ☒

SECTION II

A. INTENTION

1. Sealed Bids for **RM-121016** must be received at the New Jersey Turnpike Authority Administrative Offices, 581 Main Street, Woodbridge, New Jersey 07095-5042, by the due date and time stated on the cover page of this “RFB” at which time and place said Bid will be opened and read in public.
2. Bidders mailing Bids should allow for their normal mail delivery time to ensure timely receipt of the Public Bids. **Please be advised that using an overnight/next-day delivery service does not guarantee overnight/next-day deliveries to our location. The Authority will not be responsible for any Bid not being received by the required date and time.**
3. It is the intention of the Authority to issue a purchase order or notice of award for a price agreement for the procurement of **DOCK SCISSOR LIFTS.**
4. Items purchased under this contract will be delivered as directed by the Authority.
5. The term of the contract shall be for “one year with the option to extend for two additional one-year terms at the Authority’s discretion and the vendor’s concurrence”.
6. Please contact CHRISTINE NOBLE with any questions regarding this procurement contract at noble@turnpike.state.nj.us or 732-750-5300 ext. 8623.

B. BID SHEET INSTRUCTIONS

1. Bidders must follow all instructions in this RFB and in the Instructions to Bidders issued by the Authority, and any other documents issued by the Authority in connection with this RFB (collectively, “Bid Documents”).
2. Bidders must examine the bid documents carefully before bidding and must ask the Director of Procurement and Materials Management Department (“PMM”) in writing for any interpretation or correction of any apparent ambiguity, inconsistency or apparent error therein. If necessary, an interpretation or correction to the specifications shall be issued by the Director of PMM in response to inquiries and/or addendum shall be faxed to Bidders who have obtained the Bid Documents. Upon the issuing of an addendum, the addendum shall become part of the bid documents. **Requests for interpretation or correction shall be considered only if received by MARCH 10, 2016.** Written requests can be submitted by FAX at 732-750-5399.
3. The submission of the Bid is conclusive evidence that the Bidder is fully aware of the conditions, requirements, and details as stated in the Bid Documents. If the Bidder, prior to submitting its Bid, fails to notify the Director of PMM of the existence of an ambiguity or inconsistency in the Bid Documents, a Bid will conclusively be presumed to have been based upon the Authority’s interpretation of such ambiguity or inconsistency.

4. All erasures, interpolations or other physical changes on the Bid form shall be signed or initialed by the Bidder. Bids containing any conditions, omissions, erasure's, alterations, or items not called for in this "RFB" or irregularities of any kind, may be rejected by the Authority, in its sole discretion.

The Bidder shall not attach conditions, limitations or provisos to their Bid, except in cases where "exceptions" are permitted.

5. **The Authority will accept Approved Equivalent items on this Bid.** If a Bidder is basing the proposal on items other than what is specified, and wishes the items proposed to be considered as an "Approved Equivalent", the Bidder shall enter a price on the Bid sheet then submit on the Exception Sheet in the exact format of the line item on the RFB contained herein, the item number, an item description including manufacturers name, model number, informational brochure(s), and packaging quantities of those items that the Bidder proposes to substitute.

C. BASIS OF AWARD

1. **Bidders must supply a price for every item listed. Bids not having a price for all listed items may be rejected.**
2. **Bidders must quote only one price per line item. If a Bidder quotes multiple prices per line item, the Bid may be rejected.**
3. The Authority will purchase amounts of any given item as needed, at the sole discretion of the Authority and shall not be bound by any quantities listed. The Authority reserves the right to make reasonable increases to line item quantities.
4. All items are to be Bid FOB Destination. All shipping, handling, and other costs should be considered in the Bid price. See attached list of Locations.
5. The Authority is tax exempt from New Jersey Sales and Excise Tax.
6. Award will be made to the lowest responsive Bidder for the total line items Bid.

D. MISCELLANEOUS

1. Delivery Date _____
(Insert if applicable)
2. Payment Terms: The Authority's standard payment terms are Net 30 days. Prompt payment discounts may be offered and must be a minimum of 10 days.

Discount: Maximum time period _____
Percentage _____

Note: Although prompt payment discounts will not be considered in determining low Bid, the Authority reserves the right to take advantage of any such discounts offered.

BID QUOTATION SHEET

ITEM NO.	QUAN.	UOM	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1.	8	EA	REMOVE OLD UNITS, PURCHASE AND INSTALL NEW AUTOQUIP SCISSOR LIFT MODEL PDQ-60 OR APPROVED EQUIVALENT. PER SPECIFICATIONS	\$	\$
Total Price for Items					\$

**ANY INQUIRIES CONCERNING THIS BID MUST BE SENT VIA EMAIL TO
NOBLE@TURNPIKE.STATE.NJ.US NO LATER THAN MARCH 10, 2016**

NEW JERSEY TURNPIKE AUTHORITY

Andrea E. Ward
Director, PMM Department

Name of Company

Authorized Signature of Bidder

E. SIGNATURE PAGE

1. **ADDENDA / INQUIRIES:** COMPLETE (if applicable) BEFORE SUBMITTING BID:

Receipt of Addendum / Inquiries # _____ dated _____ is hereby acknowledged.

Receipt of Addendum / Inquiries # _____ dated _____ is hereby acknowledged.

☐

CHECK BOX IF NO ADDENDA/INQUIRY ISSUED

(All Addenda / Inquiries must be acknowledged as indicated above.)

2. **BID IRREVOCABLE:** This offer shall be irrevocable for ninety (90) working days after the date on which the Authority publicly opens this Bid except in those instances where an unsuccessful Bidder has filed a bid protest pursuant to N.J.A.C. 19:9-2.12. Upon notification of a protest, Bidders are required to hold their prices for an additional 90 days. All Bidders will be notified in writing of the action taken by the Authority.
3. **OFFER/CERTIFICATION:** The undersigned offers and agrees to furnish to the New Jersey Turnpike Authority the services and/or materials in compliance with all terms, conditions, specifications and addenda of the RFB, Bid Documents, and resulting contract. The undersigned further certifies understanding and compliance with the requirements of the standard terms and conditions as stated in the Instructions to Bidders included with the Bid Documents. The undersigned certifies that he or she executes this Bid with full authority so to do; and that all statements contained in this Bid and in this certification are true and correct, and made with full knowledge that the Authority relies upon the truth of the statements contained herein and in any statements requested by the Authority showing evidence of qualifications in awarding the contract.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

4. **AUTHORIZED SIGNATURE:** _____

Print Name and Title: _____

Bidder: _____

Address: _____

City, State, Zip: _____

E-mail address _____

Telephone #: _____ Fax: _____

Date: # _____

SECTION III

NO RESPONSE BID SURVEY

BID REQUISITION NUMBER: RM-121016

PROPOSAL TITLE: DOCK SCISSOR LIFTS

If you do not choose to respond to this Bid, please complete the form below:

Name of Company_____

Reason you did not respond (Check all that apply)

_____ Cannot supply product or service

_____ Cannot meet technical specifications

_____ Cannot meet delivery specifications

_____ Cannot meet legal requirements
(i.e. Bid/performance/security/insurance, etc.)

_____ Cannot provide a competitive price at this time

_____ Interested in receiving specifications for informational purposes only

_____ Insufficient lead time to respond

_____ Other:(please be specific) _____

Do you wish to remain on our mailing list?

_____ Yes

_____ No

Additional comments: _____

Signed :(optional)_____

Company:_____

ADDITIONAL YEARS PURCHASING OPTION, FOR RM-121016

BID TITLE: DOCK SCISSOR LIFTS

3 - Year Open End Purchasing Option: The Authority shall have the option for one (1) Model Year* from the date of Contract, to order additional units conforming to the requirements of these specifications at the same price and under the same terms and conditions as those contained herein.

The Authority shall further have the option to purchase additional units conforming to these specifications for two (2) additional Model Years. Any unit(s) offered during the two (2) subsequent Model Years shall be of the model equivalent to that specified herein. In the latter instances, if there have been any price changes, the vendor shall submit a request to the Authority covering the aforesaid price changes, and shall include appropriate explanation and justification for any such price changes.

Any such request for price adjustment shall be in writing and directed to the Director, Procurement and Materials Management Department and shall be accompanied by the following evidence as a basis for your request;

1. The published price lists for equipment, which were in effect at the time of your original proposal.
2. The equivalent published price lists in effect at the time of your request.
3. Any additional evidence which the Authority deems necessary in the evaluation of your request.

The Authority shall, within its sole discretion, have the right to accept the price changes proposed by the vendor or if it so desires, re-bid the requirement.

*Model Year is defined as the Model Year of the Manufacturer of the unit(s) offered by you in this Request for Quotation. In that instance where proposals are for equipment for which "Model Year" and "Production Cut-Off Dates" are undefined or non-existent, the "Model Year" is defined, for bid purposes, as one calendar year from the date on which the Contract is accepted. The last date on which orders may be placed for the Model currently in effect is_____.

Specifications for Lifts:

Durability and Quality

Joints, the most critical wear points in the lift, feature chrome-plated, 100,000-psi, ultimate-strength pins.

Solid steel legs and added stiffeners provide overall stability and straight, repeatable roller tracking as the lift raises and lowers.

Thick steel reinforced platform minimizes deck deflection, maximizes load stability, and extends life of the platform deck.

Maintenance and Warranty

On-board maintenance devices enable maintenance crews to safely and effectively block open the scissors during inspection and routine maintenance.

Maintenance-free bearings at pivot points require no lubrication.

Efficient hydraulic power unit simplifies servicing.

Double wire braided Parker hydraulic hoses.

Easy replacement of high strength steel rollers.

1-year warranty on all parts

Simplicity

Simple Up/Down pushbutton operation.

Throw-over bridge conveniently covers transition gaps.

Hinged approach ramp simplifies loading/offloading.

Single-phase quick disconnect streamlines electrical connection.

Safety

Removable and permanent handrails allow for safe maneuvering of workers.

Hydraulic velocity fuses completely stop lifts in the event of uncontrolled descent due to sudden hose rupture.

Minimum 3:1 structural factor of safety.

Compliance with recognized standards:

- ANSI MH29.1 - Safety Requirements for Industrial Scissors Lifts
- NFPA 70 - National Electric Code
- ASTM - A36 - Structural Steel Standard
- ANSI Z535 - Safety Labeling Requirements
- AWS D.1 - Welding Standards
- Applicable portions of OSHA 29CFR1910 - General workplace safety

Units shall be current model/production year

Travel (inches) 55.5
Capacity (lbs#) 6000
Lowered Height (inches) 4.5
Raised Height (inches) 60
Base Frame Width (inches) 76
Base Frame Length (inches) 84
Maximum Platform Width (inches) 60
Maximum Platform Length (inches) 84
Motor Size (hp) 5
Number of Cylinders 2
Shipping Weight Approx# (lbs#) 2900
Standard Hydraulic Power Unit INTERNAL
Raising and Lowering Speed Loaded (fpm) 15
Approach (Hinged 4-way Diamond Tread Plate) Ramp Width (inches) 58
Approach (Hinged 4-way Diamond Tread Plate) Ramp Length (inches) See Locations Below
Hinged (Hinged 4-way Diamond Tread Plate) Bridge Width (inches) 58
Hinged (Hinged 4-way Diamond Tread Plate) Bridge Length (inches) See Locations Below
Axle Load Cap# Over Bridge End (lbs#) 3000
Axle Load Cap# Opposite Bridge End (lbs#) 3000
208/230 volts 3 phase
Remove the existing lift and place in a convenient area at the work site as determined by the Authority staff for later removal by the Authority.
Clear slab area of any debris before installing new lift.
Install and Test the new lift.

Options

Supply and Install 20 feet of 12/4 SOOW cable to the control cabinet on the face at the throwover side of the cabinet. This will be the power source for the lift.
Supply Lose 1 Hubbell HBL2141 Male Plug NEMA L15-20 (to be installed by NJTA).
Supply Lose 1 Hubbell HBL6035 Weatherproof Boot (to be installed by NJTA).
Supply and Install 1 Edwards 105XBRMR120A light with a Edwards 105PM mount 4a - Supply and install a painted ridged 1" sch 40 metal pipe adapted to the light and mounted no higher than the top of the up down control station.
Supply and install Prewired audible Signal adjustable mounted in main control enclosure
All controls shall be 120VAC
Unit shall be primed and painted with a 2 part epoxy paint color OSHA safety yellow.

Key Switch is NOT required.

Toll Plaza Locations:

NORTHERN AREAS

Bergen Toll Plaza	MP 160.5 North Bound	25" approach ramp, 36" throwover bridge
Essex Toll Plaza	MP 150.7 South Bound	31" approach ramp, 30" throwover bridge
East Orange Toll Plaza	MP 145	36" approach ramp, 36" throwover bridge
Raritan Toll Plaza	MP 125.4 South Bound	31" approach ramp, 36" throwover bridge

SOUTHERN AREAS

Brick Toll Plaza	Entry Ramp 91 North Bound	12" approach ramp, 36" throwover bridge
Toms River Toll Plaza	MP 84.7 North Bound	13.5" approach ramp, 36" throwover bridge
New Gretna Toll Plaza	MP 53.5 North Bound	12" approach ramp, 36" throwover bridge
Great Egg Toll Plaza	MP 28.8 South Bound	12" approach ramp, 36" throwover bridge

VENDOR MUST NOTIFY THE AUTHORITY AT LEAST 24 HOURS PRIOR TO DELIVERY & SET-UP PER LOCATION.

MANDATORY SITE INSPECTIONS:

THERE WILL BE A MANDATORY SITE INSPECTION OF ALL LOCATIONS FOR EACH BIDDER. BIDDERS NOT ATTENDING THE SITE INSPECTION ARE PRECLUDED FROM BIDDING ON THIS SOLICITATION.

The Location & Time of Visit is:

NORTHERN AREAS

INSPECTIONS WILL BEGIN AT THE BERGEN TOLL PLAZA LOCATION AT 11:00 AM ON MARCH 1, 2016. ALL OTHER NORTHERN LOCATIONS TO FOLLOW.

SOUTHERN AREAS

INSPECTIONS WILL BEGIN AT THE GREAT EGG TOLL PLAZA LOCATION AT 10:00 AM ON MARCH 2, 2016. ALL OTHER SOUTHERN LOCATIONS TO FOLLOW.

Prospective bidders must notify the Authority by FRIDAY, FEBRUARY 26, 2016 if attending the mandatory site inspection. Please contact Christine Noble regarding mandatory site inspection at 732-750-5300 ext. 8623 or noble@turnpike.state.nj.us.

[illegible]

Date_____